

SICK/PERSONAL BUSINESS/PERSONAL NECESSITY LEAVE

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MPLOYEE ID: NAM	IE (LAST,	FIRST):				LOCATION #:	CERTIFICATED
$\overline{\qquad}$							☐ CLASSIFIED ☐ FOOD SERVICE
40051105 0 4 7 5		DUVEICIANI'S CEDTII	DTIFICATION:		TYPE OF LEAVE:		
ABSENCE DATES: FROM DATE TO DATE		PHYSICIAN'S CERTIFICATION: NORMALLY REQUIRED FOR ABSENCES OF MORE THAN 5 DAYS. MAY BE REQUIRED FOR ANY ABSENCE IF REQUESTED BY ADMINISTRATOR.		SICK PERSONAL BUSINESS DAYS DAY 1 DAY 2			
OF DAYS HOURS/DAY* TO	TOTAL HOUR	PHYSICIAN'S SIGNATURE CA LICENSE #			PERSONAL NECESSITY:		
		I CERTIFY THAT THE INFORM	MATION ST	ATED ON THIS CARD IS TRUE			
						SCHOOL PARTNERSHIP	_
*8 HOURS/DAY =	ıŦ	EMPLOYEE'S SIGNATURE		DATE	_	ON OF CHILD	COURT APPEARANC
FULL TIME ASSIGNMEN	11				FAMILY	ILLNESS /EMENT-OTHER	☐ RELIGIOUS HOLIDA
TIMEKEEPER: SEE BI	ELOW				_	/EMENT- EXTENSION	ACT OF NATORE
FOR TIME REPORT	ING	APPROVAL SIGNATURE		DATE	_	NAL/FAMILY RESPONSIBI	II ITY
CODES TO BE USE	ED.				OTHER		ILIT I
		TIMEKEEPER SIGNATURE	DAT	E ENTERED IN TIME & LABOR			
The absences reported on Adoption-Additional Lea	ave and P	aternity-Additional Lea	ve are f	or SDEA members and a	•	•	
Adoption-Additional Lease SDEA and AASD no long Necessity. For sick leave, failure of the charged to unpaid leave at In the event that there is a certification from any empty Refer to appropriate coll details of available benefits.	n this card ave and P ger have ne employ and may b a concerte loyee who lective ba efits.	Personal Business Day yee to obtain the certificate grounds for disciplinary and withdrawal of services or is absent on the date of argaining contracts and	ve are for s and r tion of a cition. by emplification will district	or SDEA members and a members of these barga licensed physician when loyees, it shall be the dist ithdrawal or services, and t administrative procedu	required rict's polic d who app ures #71:	shall result in the activities should instead shall result in the activities to require a physical state of the state of t	d use Personal absence being sician's benefits. 136 for specific
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Revised: JUNE 2018-SDUSD Payroll Department